

Joondalup United FC - Self Registration Guide

To be able to play you **MUST** be registered with Football West. This needs to be updated annually.
Without current registration you cannot take the pitch in any game.

Please follow the following instructions to register online:

1. Login: Use this link to go straight to our club page

<https://registration.playfootball.com.au/common/pages/reg/WelcomeRegPlus.aspx?entityid=8920&save=0>

- a) Login using your email address and password
If you have forgotten your password just use the link on the page and you will promptly receive a code to use to reset this.



2. Start Registration

- a) Once logged in, select "Register" (box in member details)
b) Update contact details if necessary.
c) Make sure your ID photo is **recent** and appropriate. Photos must be a **passport style** photo from the shoulders up with no hats or sunglasses. Keep size below 1 MB.

NB: Registrations with inappropriate photos will be rejected!

Select Next

- d) Select the Registration role as: "Player"
Step 1) Select the correct JUFC Registration Package that applies for your registration
Senior - Amateurs/Masters/Social/State/Womens
Junior – NPL/Shadow/Development/Community
Step 2) Click the "Add Packages" button.

NB: you will need to confirm that in the last season you played in Australia, if overseas see note below*.

You will now be prompted to click on the Next button at the bottom of the page.

- e) Read and acknowledge the Terms and Conditions then click Next, this takes you to the payment page.
f) Click on "Manual Payment at Club"

You will be sent an invoice by Football West, you have already paid your fees to the club and the club will pay your fees so you do **NOT need to pay this invoice.**

Amateurs/Socials	- BSB 806-015	Account number 01894748
Masters/Womans	- BSB 806-015	Account number 01894749
State	- BSB 806-015	Account number 01894747
Junior	- BSB 806-015	Account number 01894750

- g) Answer any questions on the final page and click the "Save All Answers" button.
Your registration has now been submitted. Make sure you have completed any necessary ID checks.

*If your previous Club was in a different country, then an ITC form will need to be completed online –

<https://footballwest.com.au/international-clearances/>

*Please Note - This process may take several weeks so it is essential that you apply as soon as possible as a player cannot take pitch until it is completed.

3. Where do I go if I need help with my registration?

If you have any trouble with your registration you can use the following resources to help you.

- Visit the FAQ's page on the playfootball website.
- View the Player Registration guides and videos which are on the Resources page of the playfootball website.
- Call FFA Support Centre (02) 8880 7983 if you are having problems with your password to login.